

Republic of the Philippines
Abra State Institute of Sciences and Technology, Bangued Campus
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Abra State Institute of Sciences and Technology, Bangued Campus in the CSC website:

DR. MARIA MARIBEL B. MIGUEL

HRMO

Date: June 8, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV	ASISTB-ADA4-8- 2015	4	14993	Completion of two years studies in college	None Required	None Required	Career Service (Subprofession al) First Level Eligibility		Abra State Institute of Sciences & Technology, Bangued Campus-General Administration and Support Services

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 23, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

Additional Requirements:

1. NBI Clearance
2. Medical and Psychological examination Result

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. MARIA MARIBEL B. MIGUEL

Human Resource Management Officer

Santiago St. Zone 3, Bangued, Abra

maribelmgl@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.